

MK Prostate Cancer Support Group

Balance Sheet as at 30th September 2024

	<u>2,024</u>	<u>2023</u>
	£	£
Reserves		
Surplus brought forward	5,803	4,216
Excess of expenditure over income for the year	-2,868	1,587
Total reserves carried forward	<u><u>2,935</u></u>	<u><u>5,803</u></u>
Represented by:		
Bank balance	2,940	5,868
Less un-presented cheques and creditors	-50	-110
	<u>2,890</u>	<u>5,758</u>
Petty cash	45	45
Total assets	<u><u>2,935</u></u>	<u><u>5,803</u></u>

Signed on: 2nd December 2024 by:

D Wiggins - Treasurer

J.Baker - Secretary

Report of the independent examiner to the members

I have examined the attached Income and Expenditure Summary for the year ended 30th September 2024 and Balance Sheet as at 30th September 2024 and confirm that they are in agreement with the records and explanations given to me.

T Thornton
Examiner
December 2024

MK Prostate Cancer Support

Income and Expenditure Summary for the Year Ending 30/09/2024

	<u>Notes</u>	<u>2024</u>	<u>2023</u>
Income			
Grants		250	0
Donations received	1	3,146	3,842
Raffles and Sundry	2	779	1,211
Total income:		<u>4,175</u>	<u>5,053</u>
Less: expenditure			
PSA events	3	5,650	2,368
Events Other		0	250
Operations	4	1,393	778
Expenses		0	70
Total expenditure:		<u>7,043</u>	<u>3,466</u>
Excess Expenditure over Income:		<u>£ (2,868)</u>	<u>£ 1,587</u>

Notes to the accounts

- 1) Donations Received includes £1,170 (£650 from Stony Stratford Summer event) and £152.50 from Darwin for employee charitable hours and giving match, 666.50 from Wolverton Trinity Lodge and £250 from MK Dons Supporters Association
- 2) Raffles and Sundry represents proceeds of Quiz Night tickets, raffle and donations.
- 3) PSA Events costs represent GFCT testing costs
- 4) Operations include Telephone No. cost of £152, eMail domain cost of £66, printing costs of £560, and meeting costs of £230

MK Prostate Cancer Support							Analysis								
Income and Expenditure for the Year Ending 30/09/2024							Income				Expenditure				
Folio	Date	Receipt/ref no	Description	Income £	Expenditure £	Remarks	Grants	Donations	Raffles	Sundry	Events	PSA Events	Donations	Operational	Expenses
1	17/10/2023	Transfer	Loughton and Great Holm Parish Council Grant	250.00	.00		250.00								
	23/10/2023	Apptel	Virtual Telephone Number	.00	12.00										12.00
	24/10/2023	Transfer	Rotary Club of Woburn Donation	50.00	.00			50.00							
	06/11/2023	Transfer	MK Dons Supports Association Donation	250.00	.00			250.00							
	20/11/2023	SumUp	PSA Test Event Individual Donations	90.45	.00			90.45							
2	21/11/2023	Apptel	Virtual Telephone Number	.00	12.00										12.00
3	04/12/2023	Transfer	GFCT PSA Tests	.00	3,550.00							3550.00			
4	04/12/2023	Transfer	Haydn Sinfield Expenses - Name badges and food for PSA Test Event	.00	71.87										71.87
5	21/12/2023	Apptel	Virtual Telephone Number	.00	12.00										12.00
6	02/01/2024	000005	Elior Teas & Coffees 23/10/23	.00	20.00										20.00
7	02/01/2024	000006	Elior Teas & Coffees 13/11/23 (Receipt for £25)	.00	20.00										20.00
8	02/01/2024	000007	Elior Teas & Coffees 11/12/23	.00	20.00										20.00
	03/01/2024	500006	Cash Donations	465.00	.00			465.00							
9	22/01/2024	Apptel	Virtual Telephone Number	.00	12.00										12.00
	29/01/2024	Transfer	Charitable Giving Benevity - Individual Donations & Joanne Company Ma	1,169.37	.00			1,169.37							
10	12/02/2024	000008	Elior Teas & Coffees 8/1/24	.00	20.00										20.00
11	21/02/2024	Apptel	Virtual Telephone Number	.00	12.00										12.00
12	26/02/2024	Transfer	David Buckley Expenses - Annual charge for eMail account	.00	66.62										66.62
13	26/02/2024	Transfer	David Wiggins Expenses - Food & Drink for AGM & Gift	.00	84.60										84.60
14	18/03/2024	000009	Elior Teas & Coffees 20/2/24	.00	20.00										20.00
15	21/03/2024	Apptel	Virtual Telephone Number	.00	12.00										12.00
16	22/04/2024	Apptel	Virtual Telephone Number	.00	13.44										13.44
17	20/05/2024	000010	Elior Teas & Coffees 8/5/24 (2 meetings)	.00	45.00										45.00
18	20/05/2024	Transfer	GFCT PSA Tests	.00	2,100.00							2100.00			
19	21/05/2024	Apptel	Virtual Telephone Number	.00	13.44										13.44
	23/05/2024	Transfer	Charitable Giving Benevity - Gift Aid	152.50	.00			152.50							
	23/05/2024	19/12/3268	Cash Donations	82.00	.00			82.00							
	23/05/2024	19/12/3268	Metro Bank Cheque - SumUp Card Donations	100.98	.00			100.98							
20	21/06/2024	Apptel	Virtual Telephone Number	.00	13.44										13.44
	01/07/2024	SumUp	Individual Card Donations - Swahili Fare	19.66	.00			19.66							
21	10/07/2024	Card Payment	Additional SumUp Card Machine	.00	46.80										46.80
22	15/07/2024	Card Payment	Mailboxes Etc. - Printing of Tri-folds and business cards (50% Deposit)	.00	205.20										205.20
23	15/07/2024	000012	Elior Teas & Coffees 8/7/24	.00	35.00										35.00
	16/07/2024	SumUp	Individual Donations - Quiz Night	161.99	.00					161.99					
25	16/07/2024	Card Payment	Mailboxes Etc. - Printing of Tri-folds and business cards (50% Balance)	.00	205.20										205.20
	17/07/2024	20/12/3268	Quiz Night Raffle Tickets & Cash Donations	422.25	.00			422.25							
26	22/07/2024	Apptel	Virtual Telephone Number	.00	13.44										13.44
	22/07/2024	500009	Cheque Donation - Wolverton Trinity Masons Lodge	666.50	.00			666.50							
	09/08/2024	Transfer	Old Beams - Quiz Night Tickets and McMullens Donation	194.70	.00					194.70					
27	19/08/2024	Card Payment	Sign-A-Rama - Pop-up Posters	.00	180.00										180.00
28	21/08/2024	Apptel	Virtual Telephone Number	.00	13.44										13.44
	04/09/2024	Transfer	Rotary Club of Wolverton & Stony Stratford Donation	100.00	.00			100.00							
29	23/09/2024	Apptel	Virtual Telephone Number	.00	13.44										13.44
30	27/09/2024	Card Payment	Mailboxes Etc. - Printing of PSA Test Posters & Leaflets	.00	150.00										150.00
31	04/10/2024	000014	Elior Teas & Coffees (August & September)	.00	50.00										50.00
Totals:				4,175.40	7,042.93		£ 250.00	£ 3,146.46	£ 422.25	£ 356.69	0.00	£ 5,650.00	£ 1,392.93	0.00	
Excess Income over Expenditure				(2,867.53)											
Excess of Income over Expenditure				(2,867.53)											
Excess of Income over Expenditure B/fwd from 2022				4,216.08											
Excess of Income over Expenditure C/fwd to 2024				1,348.55											

D.Wiggins	Treasurer	Dated:
J.Baker	Secretary	Dated:

Milton Keynes Prostate Cancer Support
Metro Bank Statement as at 30/09/2024

Date	Receipt/ref no	Description	Out £	In £	Balance £
01/10/2022		Balance B/fwd from 30/09/2023			0.00
17/11/2023	Transfer	SumUp Card Donation		100.00	100.00
18/11/2023	Transfer	SumUp Card Donation		0.98	100.98
23/05/2024		Transfer to Lloyds Account	100.98		0.00

Name	Position	Signature	Date
D Wiggins	Treasurer		
J. Baker	Secretary		

Milton Keynes Prostate Cancer Support
Lloyds Bank Statement as at 30/09/2024

Date	Receipt/ref no	Description	Out £	In £	Balance £
01/10/2023		Opening Balance			5822.56
03/10/2023	000001	Elior Teas & Coffees 12/6/23	20.00		5802.56
03/10/2023	000002	Elior Teas & Coffees 10/7/23	25.00		5777.56
03/10/2023	000004	Elior Teas & Coffees 11/9/23	20.00		5757.56
17/10/2023	Transfer	Loughton and Great Holm Parish Council Grant		250.00	6007.56
23/10/2023	Apptel	Virtual Telephone Number	12.00		5995.56
24/10/2023	Transfer	Rotary Club of Woburn Donation		50.00	6045.56
06/11/2023	Transfer	MK Dons Supports Association Donation		250.00	6295.56
20/11/2023	SumUp	PSA Test Event Individual Donations		90.45	6386.01
21/11/2023	Apptel	Virtual Telephone Number	12.00		6374.01
04/12/2023	Transfer	GFCT PSA Tests	3550.00		2824.01
04/12/2023	Transfer	Haydn Sinfield Expenses - Name badges and food for PSA Test Event	71.87		2752.14
21/12/2023	Apptel	Virtual Telephone Number	12.00		2740.14
02/01/2024	000005	Elior Teas & Coffees 23/10/23	20.00		2720.14
02/01/2024	000006	Elior Teas & Coffees 13/11/23 (Receipt for £25)	20.00		2700.14
02/01/2024	000007	Elior Teas & Coffees 11/12/23	20.00		2680.14
03/01/2024	500006	Cash Donations		465.00	3145.14
22/01/2024	Apptel	Virtual Telephone Number	12.00		3133.14
29/01/2024	Transfer	Charitable Giving Benevity - Individual Donations & Joanne Company Match		1169.37	4302.51
12/02/2024	000008	Elior Teas & Coffees 8/1/24	20.00		4282.51
21/02/2024	Apptel	Virtual Telephone Number	12.00		4270.51
26/02/2024	Transfer	David Buckley Expenses - Annual charge for eMail account	66.62		4203.89
26/02/2024	Transfer	David Wiggins Expenses - Food & Drink for AGM & Gift	84.60		4119.29
18/03/2024	000009	Elior Teas & Coffees 20/2/24	20.00		4099.29
21/03/2024	Apptel	Virtual Telephone Number	12.00		4087.29
22/04/2024	Apptel	Virtual Telephone Number	13.44		4073.85
20/05/2024	000010	Elior Teas & Coffees 8/5/24 (2 meetings)	45.00		4028.85
20/05/2024	Transfer	GFCT PSA Tests	2100.00		1928.85
21/05/2024	Apptel	Virtual Telephone Number	13.44		1915.41
23/05/2024	Transfer	Charitable Giving Benevity - Gift Aid		152.50	2067.91
23/05/2024	500007	Cash Donations		82.00	2149.91
23/05/2024	500007	Metro Bank Cheque - SumUp Card Donations		100.98	2250.89
21/06/2024	Apptel	Virtual Telephone Number	13.44		2237.45
01/07/2024	SumUp	Individual Card Donations - Swahili Fare		19.66	2257.11
10/07/2024	Card Payment	Additional SumUp Card Machine	46.80		2210.31
15/07/2024	Card Payment	Mailboxes Etc. - Printing of Tri-folds and business cards (50% Deposit)	205.20		2005.11
15/07/2024	000012	Elior Teas & Coffees 8/7/24	35.00		1970.11
16/07/2024	SumUp	Individual Donations - Quiz Night		161.99	2132.10
16/07/2024	Card Payment	Mailboxes Etc. - Printing of Tri-folds and business cards (50% Balance)	205.20		1926.90
17/07/2024	500008	Quiz Night Raffle Tickets & Cash Donations		422.25	2349.15
22/07/2024	Apptel	Virtual Telephone Number	13.44		2335.71
22/07/2024	500009	Cheque Donation - Wolverton Trinity Masons Lodge		666.50	3002.21
09/08/2024	Transfer	Old Beams - Quiz Night Tickets and McMullens Donation		194.70	3196.91
19/08/2024	Card Payment	Sign-A-Rama - Pop-up Posters	180.00		3016.91
21/08/2024	Apptel	Virtual Telephone Number	13.44		3003.47
04/09/2024	Transfer	Rotary Club of Wolverton & Stony Stratford Donation		100.00	3103.47
23/09/2024	Apptel	Virtual Telephone Number	13.44		3090.03
27/09/2024	Card Payment	Mailboxes Etc. - Printing of PSA Test Posters & Leaflets	150.00		2940.03
04/10/2024	000014	Elior Teas & Coffees (August & September)	50.00		2890.03

Previous financial year expense
Previous financial year expense
Previous financial year expense

Name	Position	Signature	Date
D Wiggins	Treasurer		
J. Baker	Secretary		

MK Prostate Cancer Support Group
Bank Account Reconciliation as at 30th September 2023

30-Sep-24	Metro Bank Balance	Closed	£0.00
30-Sep-24	Lloyds Bank Balance		£2,940.03
04-Oct-24	000014	Elior Teas & Coffees (August & September)	-£50.00
		Adjusted Balance:	£2,890.03

MK Prostate Cancer Support					
Petty Cash as at 30/09/2023					
Date	Receipt/ref no	Description	Out £	In £	Balance £
01/10/2023		B/fwd from 2022			45.73
		C/fwd			45.73

£20	£10	£5	£1	£0.50	£0.20	£0.10	£0.05	£0.02	£0.01	Total £
1	0	1	15	7	6	5	7	6	6	45.73
										0.00
1	0	1	15	7	6	5	7	6	6	45.73

Name	Position	Signature	Date
D Wiggins	Treasurer		
J Baker	Secretary		

Notes

1. Subsidies for PSA tests in November 2023 and May 2024 covered by 2023 surplus
2. Committee decision to cease subsidies for PSA tests to switch focus from fund raising to core activities
3. Chris Monk resigned from the committee and Jas Bhamber joined the committee
4. Metro Bank account closed
5. Quiz night in July raised over £750
6. Donations from Darwin, Wolverton Trinity Masons Lodge, MK Dons Supporters Association and Loughton Parish Council
7. PSA Events planned for November 2024, February 2025 and May 2025.